



Dear Student

We hope that you have been successful in your examinations! The following information may be useful to you following the receipt of your results.

It is important to realise that marks and grades are not always raised as a result of a review of marking; they can be confirmed or even lowered. If the overall qualification grade is raised a refund will be issued; no refund is given if the mark is raised but the original grade is unchanged.

The options to choose from are:

ROR Service 1: Clerical Re-check

This is a re-check of all clerical procedures leading to the issue of a result. This service will include the following checks:

- that all the pages of the exam paper have been marked
- that all the marks on the exam paper have been counted
- the overall result issued matches the marks on the paper
- **If requested**, a copy of the re-checked exam paper

The outcome of the re-check will be reported along with a statement of the total marks awarded for each unit, or component, included in the enquiry.

The target for completion is within 10 calendar days of the awarding body receiving the request.

Deadline Date: 12 noon on Thursday 25 September 2025.

ROR Service 2: Review of Marking

This service is available for externally assessed components of both unitised and linear specifications and will include:

- the clerical re-checks detailed in Service 1
- a review of the paper by a second examiner to identify genuine marking errors or unreasonable marking.
- **if requested**, a copy of the reviewed exam paper

The target for completion is within 20 calendar days of the awarding body receiving the request.

Deadline Date: 12 noon on Thursday 25 September 2025.

ATS: Access to Scripts (Exam Papers)

Priority copy (to support a review of marking)

You might wish to obtain a **priority copy of your marked script (exam paper)** before deciding whether to request an ordinary, **non-priority** review of marking. To do this, you should complete an 'Access to Scripts form'

Deadline date for applying for priority scripts: 12 noon on Thursday 4 September 2025.

The Exam Boards generally send electronic versions of the scripts, and these will then be emailed to your school email account so please check your school emails for notification of receipt. If, upon receipt of the script(s), you wish to apply for a review of marking you then have until **12 noon on Thursday 25 September 2025** to apply for a non-priority review of marking.

Standard non-priority copy

If you wish to, you may have a **standard non-priority pdf copy of your exam script(s)** returned from the awarding bodies. To do this, you should complete an 'Access to Scripts' form. The pdf copy script(s) will be emailed to your school email account.

Deadline date: 12 noon on Thursday 25 September 2025 or Friday 24 October 2025 (AQA scripts only)