

Dear Parent/Carers

From September 2024, North Yorkshire SEND Department is significantly changing the way in which the EHCP annual review paperwork is completed.

The focus of annual review meetings will now be on progress and provision, rather than spending most of the time in the meeting amending each section of the EHCP document.

Prior to the review meeting, you will receive an email invitation, along with a document to record your views, and a copy of your child's latest EHCP. A proposed agenda will also be sent to you at this time for you to add to if you wish. Teacher comments, your child's comments and any other relevant reports will be emailed to you two weeks prior to the meeting.

Yours faithfully

Mrs J Rowland Head of Learning Support





