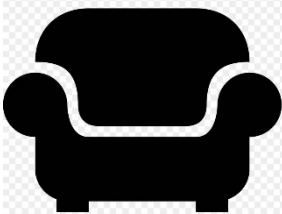




## Teams Meeting Advice

Please read this before joining your Teams meeting

	<p><b>Check your background</b></p> <p>Check to make sure that nothing private is visible behind you.  <i>If available on your device, use the background effects to blurs or hide everything except you.</i></p>	<p><b>Appropriate clothing</b></p> <p>All participants should be dressed appropriately.</p>	
	<p><b>Quiet please</b></p> <p>Let others in your house know that you are having a Teams meeting, so they don't accidentally interrupt.</p>	<p><b>No recording</b></p> <p>No part of the meeting should be recorded, or screenshots taken.</p>	