

Post-Sixth Form Applications Cover Sheet

Name.....

Checked by:

Date:

Tutor Group.....

Formal Examinations taken in Year 12:

Subject e.g., Applied Business	Grade Achieved

Predicted Grades at A Level or Equivalent:

Subject	Predicted Grade

UCAS or College Courses:

Institution (uni or college)	Course	Entry Requirements <small><i>It is the responsibility of the student to ensure they are aware of all entry requirements, including grades, work experience and personal statement requirement</i></small>

Student Checklist – have you...

please tick

Used an appropriate email address?	
Provided a nominated access, (someone who can speak on your behalf)?	
Used the correct exam centre codes? St Aidan's 48237 SJF 48241 Sixth Form 48239	
A Level/equivalent subjects shown as examination results pending?	
Had your personal statement checked? <i>(If applying for a vocational course e.g., medicine, veterinary science, dentistry, nursing, midwifery, paramedic science, physio, and teaching you must have had this initialled by Careers)</i>	
Paid for your application by credit card ?	
Printed a pdf version of your application form and had this checked and initialled by Careers (StA) or Sixth Form Office (SJF)?	

You must answer YES to all of the above questions before you hand your completed application form to the Sixth Form Office - incomplete forms or forms without signatures will be returned to you.

To ensure that your reference can be accurately written, please include any information in the spaces below. *Please note, by sharing this information you are consenting to it being included in your reference.*

Extenuating Circumstances -optional, this section may be left blank

If applicable, enter any information about *extenuating circumstances* which may have impacted on your education and achievement - past and present. **You must be clear if any of these circumstances have already been considered by examination boards.** E.g., a disability, serious, acute or chronic illness, bereavement or significant adverse personal circumstances.

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Supporting Information - DO NOT LEAVE THIS SECTION BLANK

Outline any other recent activities specific to your application and **relevant to the course(s)** applied for that you think universities/ colleges should be aware of. **Include titles and give a brief overview of key learning points.** Use an additional sheet if necessary.
E.g., relevant work experience, super-curricular activities (wider reading, visits, talks, lectures, podcasts, summer schools, MOOCs), subject-specific recognition (awards, academic performance).

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ANY OTHER INFORMATION -optional, this section may be left blank

Any other additional information e.g., outside clubs and interests, positions of responsibility, part-time employment.

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- *I consent to information provided in this form being used to support my reference and understand that school will use their judgement in deciding what to include.*
- *I am aware that a late submission of this form could affect the reference submitted.*
- *I understand that it is the responsibility of the student to check and be comfortable with conditions of entry. This includes (but is not limited to) subject and grade requirements, work experience criteria and the content of the personal statement.*

Signed (Student) **Date:**

- *I am aware of the above-named student’s predicted grades and information provided in this form.*

Signed (Parent/Carer) **Date:**