

November 2022

Dear Parent / Carer

YEAR 12 & 13 TRIP TO COLOGNE LANGUAGE SCHOOL – Sunday 26 February to Friday 3 March 2023

I am writing to request the next payment of £300.00 for your child's trip to Cologne. Payment should be made by **Wednesday 7 December 2022** via your St Aidan's ParentPay account.

A further instalment payment of £250.00 will be due by Tuesday 3 January 2023 and the remaining balance will be due on Wednesday 1 February 2023. I will advise the final price in January 2023.

As the flights have now been booked, all payments are non-refundable; you will be required to pay the full price of the trip if your child withdraws unless together, we can find a replacement student.

We will be flying from Manchester to Dusseldorf with Eurowings and our departure time from Manchester is 19:40. We will arrive back in Manchester on Friday 3 March 2023 at 19:00. Return travel to Manchester Airport will either be by National Rail or National Express Coaches, and we will provide more information on this closer to the time.

To continue with the planning of our trip, please email me a copy of your child's passport by **Monday 5 December 2022** as the airline now requires this urgently for our group booking. Thank you.

Could I ask you to check your child has an in-date EHIC/GHIC card please and if not, please apply for one as soon as possible. I will be collecting these in early February 2023. Students will also be covered by our school travel insurance.

If you have any queries regarding the trip, please do not hesitate to contact me t.mcdonald@staidans.co.uk

Regards



Tracey McDonald
Trips Administrator