

Department Development Plan 2021-2022









Subject: Careers

Head of Subject: Jo Dukés

Line Manager: Mark Pallant

Date Completed: Sept 21

Objective	How will targets be achieved? E.g. resources, CPD, strategies	Who?	Review				What has the impact been?
			October	Spring	June	Sept.	
1) Develop a CEIAG tutorial programme to students in year 7,8, 9 and 10	<ul style="list-style-type: none"> - Development of resources that allow tutors to deliver the programme effectively - Training of form tutors in delivery of the content 	JD, SR, LC, HOY	✓	✓	✓	✓	
2) To further develop curriculum learning to careers within each subject area	<ul style="list-style-type: none"> - Every trip to have a CIAG focus either before or during the visit. - Careers audit to identify CIAG opportunities within subject areas - Visibility across the school- careers displays in key areas 	MF, JD, SR, LC	✓	✓	✓	✓	
3) Develop awareness of opportunities post 18 and review alternative provision to students who are not following a traditional academic curriculum	<ul style="list-style-type: none"> - In person visit to ABC - HE/FE/apprenticeship providers/employers to engage with students - Regular newsletter with links to both local and national events and opportunities 	SR,LC, JD	✓	✓	✓	✓	
4) Develop consistently for CIAG within the Associated Sixth Form	<ul style="list-style-type: none"> - Attend assemblies and information evenings across both sites - Develop resources to be used in tutorials at both schools - Member of careers team to be based at SJF at least one morning a week - Improved careers visibility at SJF through displays and regular communications 	JD, SR, LC	✓	✓	✓	✓	

<p>5) Develop policies and resources in line with latest initiatives</p>	<ul style="list-style-type: none"> - Updates CIAG policies, including provider access policy - Review Gatsby benchmarks to identify areas to develop 	<p>JD</p>					
<p>6) Review our work experience offer to students.</p>	<ul style="list-style-type: none"> - Update information and resources for students and review previous service provision - Re-establish in-person work experience 	<p>MF</p>					
<p>7) Maintain CPD and complete relevant CEIAG qualifications</p>	<ul style="list-style-type: none"> - Attend both virtual and in-person training opportunities and visits - Complete L6 Diploma and Careers Lead qualification as appropriate 	<p>JD, SR, LC</p>	