**Year 13 Careers Education programme**

**2020/21**

**Subject to change given Covid-19 restrictions**

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| **Dates** | **Lesson** | **Activity** | **Delivered by** | **Gatsby Benchmarks** |
| Ongoing | Free Periods  | Individual career guidance interviews on request or via referral from Senior Tutors/Head of Sixth Form. Career planning, Post 18 options | Career Advisers | 3,8 |
| Ongoing | ongoing | SEND pre-reviews and reviews  | DB | 3,8 |
| Ongoing | Lunchtime | Talks by employers and universities  | Employers/universities  | 5,7 |
| Ongoing  | Weekly  | Personal Development/Enterprise/Project Management | MF | 1,2,3 |
| 9th September | P4 | Post 18 Options, UCAS and personal statements | DB/Leeds Beckett University | 1, 3,7 |
| 23rd Sept | Evening  | Pastoral evening for Year 13 parents | DB | 1 |
| September | Lunchtime | Talk to Medical/Vets/Dentists potential applicants | DB/Past students | 7 |
| November | Lunchtimes | Future of Work Webinars on Energy/Food/Transport | MF | 2,4,5 |
| October | Wednesday P4 | Interview preparation for health and teaching careers | DB/University of Leeds | 3, 7 |
| 18th October | Evening  | Year 13 Parents evening at SJF | DB | 3 |
| Ongoing |  | Mock interviews for university and college courses | Career Advisers | 3,7 |
| November  | Evening  | Mock MMI interviews with WAMS/Harrogate Hospital | DB | 3,5 |
| November |  | Mock interviews for Oxbridge applicants | FM | 3,7 |
| January | Assembly | Year 13 - What happens next and deadlines/finance | DB | 3,7 |
| January | P4 | Applying for apprenticeship workshops | DB/SR/JD | 1,2 |
| 10th March | Lunchtime | Gap Year presentations  | Gap Year Companies | 2,5 |
| 11th March | Evening | Careers evening  | DB/SR/JD/MF | 2,4,5,7 |
| Ongoing |  | Support to students on accepting UCAS offers, UCAS Extra, apprenticeships and planning gap years  | DB/SR/JD | 2,3,5 |
| 1st May onwards |  | Year 13 destinations and follow up support to students  | DB/SR/JD | 3, 8 |
| 12th/13th August |  | A Level/Applied courses resultsSupport offered to students through Clearing and with alternative Post 18 options | DB/SR/JD | 3, 8 |

**Gatsby benchmarks**

1. A stable careers programme

2. Learning from career and labour market information

3. Addressing the needs of each pupil

4. Linking curriculum learning to careers

5. Encounters with employers and employees

6. Experiences of workplaces

7. Encounters with further and higher education

8. Personal guidance

**Staff**

DB Denise Bennett, Head of Careers

SR Sally Richmond, Careers Adviser

JD Jo Dukes, Careers Adviser

MF Marian Farrar, Business Liaison Manager/Work Experience Coordinator

FM Finlay Murray, Oxbridge Coordinator

September 2020