

January 2020

Dear Parent/Carer

Year 9 Options process

We are approaching the time when Year 9 students make their subject choices for Key Stage 4. Whilst this is a complex process, we hope that you will be able to gather the information needed to support your child in making these decisions.

From the start of this term, Subject Teachers, Tutors and the Careers Department will be advising students about options choices. On **Friday 24**th **January**, they will listen to a presentation during assembly outlining the choices they can make, following which they will be receiving an Options Booklet to bring home, giving full details of all courses.

There is an **Options Evening for parents on Wednesday 12**th **February** where the Key Stage 4 choices and procedures will be explained. Subject representatives will be available for discussion in the Main Hall from 5.45 until 6.30, after which you will be invited to move up to Constance Green Hall for the main presentation, which will begin at 6.45 and finish by 7.30. This evening is aimed primarily at parents, rather than pupils.

This Options Evening will be followed by **Parents' Evening on Thursday 27**th **February**, where you will be able to discuss your child's progress further with their subject teachers; this provides another opportunity to ask specific subject based questions regarding options choices. Year 9 Progress Reviews have already been sent home and these will also inform your discussions with subject teachers.

We would ask that all course requests be submitted by **Thurs 12th March** by returning the form at the back of the Options booklet. Any requests to change options after this date should be made in writing to Mr Alker, Head of year 9.

Yours sincerely

Mrs R McQuire Assistant Headteacher

