

June 2019

Dear Parents and Students

**ENTRY TO ST AIDAN'S & ST JOHN FISHER ASSOCIATED SIXTH FORM**

I write to explain the arrangements for entry to the Sixth Form in September.

**THURSDAY 22 AUGUST:** GCSE results are received. I will be available from 12.00 midday to 2.00 pm by appointment in Bede Sixth Form Office (in the building nearest the Stray at St Aidan's) if you need advice, but the formal discussion of courses will take place on 29 and 30 August. If you wish to notify me of a change of course prior to this discussion please write to me or email at [associatedsixthform@staidans.co.uk](mailto:associatedsixthform@staidans.co.uk).

**THURSDAY 29 AND FRIDAY 30 AUGUST:** All students should attend for interview and confirmation of courses by appointment (enclosed) in Constance Green Hall at St Aidan's. Parents are welcome to attend.

**WEDNESDAY 4 SEPTEMBER:** All Year 12 students starting the Sixth Form will attend school for a full day's programme from 8.45 am to 3.35 pm. Students should dress smartly.

The Sixth Form timetable will then run as normal from Thursday 5 September. You may like to note that the Sixth Form's expectations and monitoring system will be explained to parents at a Pastoral Parents' Evening on Monday 16 September.

I would like to stress some general points for the year ahead. We do need constant attendance to ensure the maximum success in Sixth Form exams including, for some courses, Year 12 exams to be taken next summer. Furthermore, prospective employers and tutors are now seeking precise attendance data as part of reference requests. Attendance at registration, timetabled sessions and supervised study will therefore be monitored closely. For safeguarding purposes also, students must remain on site throughout the school day. Details of the Attendance Policy will be issued at enrolment and we would ask for your full support in this matter.

National guidelines advise that 40 hours of learning time per week are required for students to achieve their full potential. Please help students to settle into a routine that allows them to double the work that they do in school. Recommendations of work tasks to be completed will be shared in September. Off-peak holidays are posing an increasing threat to the prospects of our students and I would ask you to avoid them during the next two years. Part-time jobs can also interfere with academic work. Whilst there can be no objection to employment at weekends, midweek employment is disruptive to any habit of work and should be avoided.

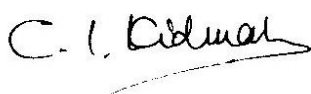
More and more students wish to use cars or motor bikes to come to school. We accept this, if it is necessary, but insist that they are parked off-site and NOT used to travel between school sites. We ask that students register their vehicles with the Sixth Form Office and that they are mindful of local residents' interests when using and parking on nearby streets.

Students are required to dress to convey a smart impression; both denim and trainers are not acceptable. We reserve the right to send home students who are unsatisfactorily dressed.

We believe that Student Planners are essential for organisation in the Sixth Form: whilst the Association subsidises the cost of these, we ask that at enrolment all students pay £10 towards the two year cost of Student Planners. Our preferred method of payment is by ParentPay (ParentPay logins will be issued at enrolment in August). Students will then receive a planner in September containing information about the Sixth Form which they and you will be asked to read. I will then require parent and student to sign an undertaking to be bound by the stated conditions of the Learning Agreement.

I do hope that these procedures and this information will help to lay firm foundations for your son or daughter's success in the Sixth Form.

Yours sincerely



**C I Kidman**  
Head of Sixth, St Aidan's