

18 April 2018

Dear Parent/Carer

Year 7 Parents' Evening

During this half term there will be an opportunity for parents and carers to meet with subject teachers at the Year 7 Parents' Evenings. The dates of these evenings will be:

- Thursday 3rd May for students in Form groups C,D,E,G,H in Constance Green Hall.
- Wednesday 9th May for students in form groups P,S,W,Y in the Main Hall.

Both evenings start at 16:30 and finish at 19:00.

The week before Parents' Evening, students will be given a sheet to write down the times of the appointments they have organised with their class teachers. Appointments are 5 minutes long and we encourage students to leave a five minute gap between appointments.

By asking students to book a slot with each of their teachers we hope to avoid long waits, however please be aware that some teachers have multiple teaching groups so there may be unavoidable delays to see those teachers. As Head of Year 7 I will be present at both Parents' Evenings. Feel free to come and have a chat or say hello, but for longer discussions please can you contact me at school and I will be happy to arrange a meeting or talk on the phone.

Many thanks.

Yours sincerely

Mr S Taylor Head of Year 7