

September 2017

Dear Parent/Guardian

## Year 9 Visit to Amsterdam, Monday 11 to Friday 15 June 2018

I am pleased to confirm your child has a place on the Year 9 trip to Amsterdam next year. The cost of the trip is £500.00 which includes a 10 euro <u>refundable</u> hotel deposit. The first **non-refundable** deposit payment is £200.00 and must be received by **Thursday 12 October 2017** to confirm your child's place. If you do not wish to take up this place, please email me immediately (<u>t.collins@staidans.co.uk</u>).

Our preferred method of payment is via ParentPay where you can give consent online for the trip and view the balance due. Payments by cheque will still be accepted and should be made payable to St Aidan's School and returned to the Finance Department with the consent slip below. A second payment of £150.00 will then be due by Friday 24 November 2017 with the final instalment of approximately £150.00 on Friday 2 March 2018. The hotel deposit will be refunded to your child at the end of the week if there are no damages.

Your son/daughter will need to have a European Health Insurance Card (EHIC). The quickest and easiest way to get an EHIC is to apply online at <u>www.dh.gov.uk/travellers</u>. Students must also have their own valid passport which must be valid up to and including the date of return to the UK. If your son/daughter does not have a British passport and requires a visa to travel, please make the necessary arrangements.

Further details will be sent out in due course however if you have any queries, please do not hesitate to contact me either by email or by phone on 01423 818527.

Regards

Mrs T Collins Trips Administrator Year 9 Visit to Amsterdam, Monday 11 to Friday 15 June 2018 (only return if paying by cheque) I would to accept the place on the trip to Amsterdam for my son/daughter. I enclose a cheque for £200.00 and understand that this is non-refundable.

Name	Form
Signed parent/guardian	Date

Please return the consent form with cheque to the Finance Department by Thursday 12 October 2017.

Headteacher: Mr J Wood

St. Aidan's Church of England High School, Oatlands Drive, Harrogate, North Yorkshire HG2 8JR Tel: 01423 885814 • Fax: 01423 884327 • Email: admin@staidans.co.uk • www.staidans.co.uk