

April 2017

Dear Parents

Year 10 Visit to Salamanca 25-30 June 2017

I would like to take the opportunity to inform you that there will be a meeting for pupils and parents during which we will give information on various aspects of the trip. Please contact Mrs Collins, either by email t.collins@staidans.co.uk or by telephone 01423 818 527 as soon as possible if you are unable to attend as this is a requirement of the DfES for visits abroad.

The meeting will take place on **Wednesday 24 May in the Main Hall, to commence at 18:00**. I will discuss matters such as travel arrangements, insurance, clothing, spending money and behaviour. I would like to point out that as this is an educational trip, I would please ask that the pupils do not wear strappy/cropped tops, short skirts or football shirts.

It is important that you bring the following documentation so that we can make copies ahead of our departure:

- Your son/daughter's passport
- His/her EHIC (please check expiry date)

As previously mentioned, pupils will need to have a European Health Insurance Card (EHIC). The quickest and easiest way to get an EHIC is to apply online at www.dh.gov.uk/travellers. The pupils also require their own passport, which must be valid until the date we return into the UK. The flights have been booked with EasyJet and the details are as follows (times are local):

Depart Liverpool on Sunday 25 June 17:10 (EZY7103)

Arrive Madrid on Sunday 25 June 20:40

Depart Madrid on Friday 30 June 21:15 (EZY7104)

Arrive Liverpool on Friday 30 June 22:45

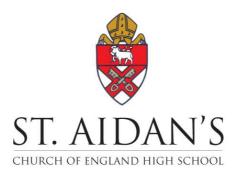
We will travel to and from Liverpool airport by coach, departing from school at 12:00 on Sunday 25 June and returning on Friday 30 June at approx. 01:00 (Saturday 1 July).

Luggage

You are allowed **one hand luggage bag** and **one standard duty-free shopping bag purchased at the airport**, free of charge on all EasyJet flights.

Headteacher: Mr J Wood

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Hold luggage

Each item you check-in, as hold luggage, has to be under a certain size and weight. Its total size has to be under 275cm (to find this out simply add its length + width + height) and a standard weight of 20kg per bag, except for sporting and medical equipment.

Thank you for your continued support.

Regards

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