

October 2016

Dear Parent/Guardian,

After October half term the Careers Department will begin individual career guidance interviews for Year 11 students during which they will receive information, advice and guidance on their options after Year 11. The attached document entitled "What are my Post-16 Options?" has been produced to give you and your son or daughter a clearer idea about what will be discussed at these appointments.

We anticipate all students will have had at least one interview before February half term with one of our team of professionally qualified Careers Advisers; Mrs D. Bennett, Mrs I. Claydon or Mrs L. Bones. A representative from the Careers Department will also be present at the forthcoming Year 11 Parents' Evenings on Thursday 3rd November 2016 and the Associated Sixth Form Information Evening on Thursday 16th February 2017 and will be happy to discuss your son or daughter's career plans with you on these evenings.

Year 11 students are encouraged to use the Careers Department, where we have a comprehensive range of careers information and resources available. The Department is open daily from 8.30am to 5.00pm and students are welcome to use this resource during their break, at lunchtimes or after school. Our website www.staidans.co.uk/departments/careers/ has links to other relevant websites and resources that may be of interest to you and them.

We look forward to working with your son or daughter and helping them make a successful transition from Year 11. Should you require any further information about the Careers Department or would like to discuss your son or daughter's future plans please contact us on 01423 818534 or email s.richmond@staidans.co.uk.

Yours Sincerely

Denise Bennett Head of Careers Lee Margerison Head of Year 11

Headteacher: Mr J Wood