

# THEATRE TRIP REMINDER

<b>NAME</b>		
<b>PRODUCTION</b>		<b>FRENCH WITHOUT TEARS</b>
<b>VENUE</b>		<b>HARROGATE THEATRE</b>
<b>DATE</b>		<b>FRIDAY 30<sup>TH</sup> SEPTMEBER</b>
<b>TRIP ORGANISER &amp; FIRST AIDER: F. BRAY</b>		<b>07837 835769</b>
<b>SCHOOL BASED CONTACT: J. WOOD</b>		<b>07791 462250</b>
<b>ITINERARY</b>		
<b>19:00 – 19:20</b>	<p><b>Register at the theatre.</b></p> <p>Tickets will be distributed outside the main entrance prior to the performance. Please try to collect tickets at the same time as the people you would like to sit next to. It will not be possible to change seats once inside the auditorium as this disturbs other theatre-goers. Staff will give any remaining tickets to the Box Office at 7.25pm for collection by late comers</p>	
<b>19:30</b>	<p>Performance of <b><i>FRENCH WITHOUT TEARS</i></b> begins.</p> <p><b>RUNNING TIME: approximately 2 hours 15 minutes.</b></p> <p>Needless to say, behaviour in the theatre must be exemplary. Please be polite to theatre staff and members of the public. Avoid making unnecessary noise (e.g. talking, sweets with wrappers etc.). Mobile phones must be turned off during the performance.</p> <p>In the event of an emergency evacuation, you will be directed to leave by a member of the Front of House team. Meet outside the main entrance for registration by school staff.</p>	
<b>21:45</b>	<p>Performance ends.</p> <p>Please make appropriate arrangements for a prompt collection. A designated adult should be waiting outside the front entrance five minutes before the estimated end of the performance.</p> <p><b>Alternatively, email Mrs Bray to give permission for your son / daughter to walk home or use public transport.</b></p>	
<ul style="list-style-type: none"> <li>• Please ensure you have all routine medication with you (e.g. inhalers, epipens etc.)</li> <li>• As you are representing the school, smart casual clothing is expected. No ripped jeans, cropped tops etc. Common sense should prevail.</li> </ul>		

Yours sincerely

**Mrs Bray**  
**Head of Drama**

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