



ST. AIDAN'S

CHURCH OF ENGLAND HIGH SCHOOL

March 2015

Dear Year 13 Student,

I am writing to you about an exciting opportunity for two St. Aidan's students to take a gap year and spend six months living and working at Carey Baptist Grammar School in Melbourne, Australia, in 2016.

St. Aidan's has well-established links with Carey, a co-educational Christian school for ages 3-18 situated close to the centre of Melbourne, and you may be familiar with the highly successful Australian Exchange program that we run in Year 9 at school. Carey is a wonderful school with a very similar ethos to that of St. Aidan's: *"a Carey education extends beyond the classroom, the music room and the sports field – it extends beyond the boundaries of the School itself. Our students leave Carey with an awareness of the world in which they live and a sense of responsibility towards those with whom they share that world."*

As part of their Gap Year work placement programme, Carey are looking for a couple of mature, responsible, highly-organised and well-motivated individuals who would be comfortable working with young people in a challenging yet highly rewarding academic and extra-curricular environment. You would be required to be in Melbourne from the end of January 2016 to the beginning of July 2016 (Terms 1 and 2). During the work placement you would be employed as a Teaching Assistant at the Junior School, and would be expected to be fully involved in the school summer and winter sports programmes. You would be provided with comfortable accommodation in a house on the central school campus, situated in the leafy suburb of Kew very close to the centre of Melbourne, and would receive remuneration of AUS\$800 per month (approximately £500 per month) and a AUS\$10 per day meal allowance for the school canteen. Flights to and from Australia, the cost of an Australian work visa, personal insurance and all other travel expenses are not included.

As you will no longer be a student at St. Aidan's the school will only be operating as a facilitator for the Gap Year work placement. This is not a St. Aidan's school trip or exchange. However, as part of my role as Australian Exchange Coordinator I will provide advice on the application process and forward your application to the Human Resources department at Carey. If your application is successful you will then take on all administrative and organizational responsibilities, including direct communication with staff at Carey, and will assume all responsibility for yourself for the entire duration of the work placement and your time in Australia.

If you are interested in applying for this once-in-a-lifetime opportunity, please submit a copy of your current curriculum vitae and a covering letter to me at St. Aidan's. Your covering letter, addressed to the Principal at Carey, should include a brief introduction of yourself, an explanation of why you are applying to work at Carey, how you think you will make a positive contribution to the school (e.g. personal qualities, skills, experiences, interests, hobbies), and how you think the opportunity will benefit you as a person. Please take time to visit <http://www.carey.com.au/> to find out more about the school. I will then be in touch to discuss your application with you, before forwarding it on to Carey for final submission. The deadline for applications to me is Wednesday 18th March 2015; late applications will not be accepted.

Yours sincerely,

Mr C Dodd (Australian Exchange Coordinator)

Headteacher: Mr J Wood

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