

February 2015

Dear Parent/Guardian

This letter should reach you with your son/daughter's final school report. The report contains the latest information from each subject teacher regarding current performance, projected grades and specific targets to address in the final stages of the A Level course.

You should also receive a report of Student Attendance Statistics for the period from 29 September 2014 to 30 January 2015. Due to technical issues we are unable to report attendance data for the period between 3 and 26 September. This details the total number of lessons recorded in this period and the number attended, and shows whether or not absences have been officially reported or authorised.

If you have any comments regarding the assessment and reporting system, please write these on the enclosed reply sheet as we are keen to improve the learning process. Please sign and return the reply sheet as soon as possible.

We look forward to working with you and your son/daughter towards the best possible results at the end of the A Level course.

Yours sincerely

Mr M J Beer
Acting Head of Sixth – St Aidan's

Mrs J Langstaff
Head of Sixth – St John Fisher